

# Tanish Bansal

ARCHITECTURAL COORDINATOR - Drawing Coordination, Compliance, Collaboration

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## Skills

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- **Architectural Drawing:** Revised, distributed drawings; ensured compliance with Ontario Building Code.
- **Compliance Management:** Reviewed documentation for alignment with municipal regulations, and guidelines.
- **Project Documentation:** Processed drawings, edits, workflows; ensured accuracy using architectural tools.
- **Software Proficiency:** AutoCAD, Revit, SketchUp, Bluebeam, Microsoft Office Suite, management systems.
- **Document Management:** Cataloged documents; ensured accurate revisions for construction, marketing.

## Work Experience

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### Operations Team Member

July 2024 – November 2024

*UNIQLO Canada, Mississauga*

- Processed 1,000+ daily transactions with zero errors, leveraging POS systems to reduce queue times by 20%.
- Conducted 10+ inventory audits using management tools, improving stock accuracy and minimizing errors.
- Scheduled replenishment with 95% accuracy using forecasting, ensuring availability and preventing shortages.
- Optimized workflows for 8 team members by integrating task scheduling systems, reducing task completion time.

### Kitchen Manager

February 2023 – August 2024

*The Kakori Inc., Mississauga*

- Regulated team operations, increasing output by 25% through workflow redesign & implementing risk mitigation.
- Reduced onboarding timelines for 5+ hires by 30% using training programs and competency tracking systems.
- Monitored compliance with health standards for 100+ daily orders, achieving 95% adherence to safety protocols.
- Streamlined operations, reducing material handling inefficiencies by 15% using predictive inventory planning.

### Drafter

August 2022 – February 2023

*National Institute of Electronics and Information Technology, India*

- Delivered 20+ architectural drawings using AutoCAD, reducing project timelines through workflows and designs.
- Coordinated with 10+ contractors to design structures compliant with codes, improving approval rates by 20%.
- Enhanced productivity across 5 projects by optimizing drawing approval processes, saving 12+ hours per project.
- Conducted reviews for 15+ materials, ensuring compatibility with specifications and achieving 100% compliance.

## Projects

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### Six-Storey Commercial Building with Retail and Office Spaces

*Project Designer*

- Designed a mixed-use building for 1,401 occupants, improving accessibility by 25% through strategic planning.
- Delivered 6 floors of designs, integrating modern facades & natural lighting to boost tenant satisfaction by 30%.

### Mississauga Fire Station 123

*Project Designer (Collaborated with Academic Partner)*

- Designed a fire station with 15+ zones, integrating safety systems and optimizing layouts for strategic efficiency.
- Collaborated in a team of 5 with contractors and project managers to produce 10+ detailed schematics.

### Three-Storey Commercial Building

*Project Designer (Collaborated with Academic Partner)*

- Planned a 3-story building with 25+ spaces, reducing energy consumption by 15% with sustainable designs.
- Interfaced with peers and contractors to incorporate durable materials, improving structural integrity by 25%.

### Summit City High School (Bid Bond Submission)

*Project Manager and Estimator*

- Prepared a detailed budget, breaking down \$1.25M for design, \$1.6M for demolition, and \$14M for construction.
- Reviewed 30+ architectural plans and blueprints, ensuring compliance with client expectations and project goals.

## Education

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### Diploma Of Technical Studies In AutoCAD

*NIELIT, India*

January 2022 – August 2022

CGPA: 3.9/4.0

### Diploma in Architectural Technician

*Sheridan College, Mississauga*

September 2022 – April 2022

CGPA: 3.4/4.0

## Certifications

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- **Construction Management: Reading Drawings and Specifications**
- **Construction Estimating**
- **Excel Essential Training (Microsoft 365)**